

# Parish of Esher Stewardship & Parish Funding Appeal 2021 Response Form

Please use this form to respond to our Parish Funding Programme request to become a Regular Giver or to amend your Regular Giving. You can also use this form to make a one-off Donation or to join the Envelope Scheme.

If you are a UK taxpayer and wish to give please do consider if you can Gift Aid your giving.

# How to Give

## Regular Giving

If you wish to become a Regular Giver or wish to amend your Regular Giving you will need to set up or amend a Standing Order. You can complete the Standing Order Form and we can present it to your bank.

Alternatively you can, of course, set up your own Standing Order either via your bank or online.

If you set up or amend your Standing Order, please return forms so that we have a record of what you have done.

The Standing Order requires a Payment Reference - please use your surname and initials. This is necessary so that we can recognise your payments.

## Donation

You can of course make a one off donation. If you wish to do this please send the donation together with completion of the applicable forms.

## Envelope Scheme

To be a member of the envelope scheme, all you have to do is put some cash or a cheque into the envelopes we supply and bring the envelopes to church. If you wish to join the envelope scheme please complete the form.

## Gift Aid

Use Gift Aid and you can make your donation worth more. For every pound you give us, we get an extra 25p from Her Majesty's Revenue & Customs. Just fill in the form on the reverse.

Note that your address is needed to identify you as a current taxpayer. You must notify the Parish Office if you:

- want to cancel your Gift Aid declaration
- change your name or address
- no longer pay sufficient tax on your income or capital gains

It is important that we have an up-to-date and valid Gift Aid Declaration Form for you.

## Give As You Earn

If you wish to use Give As You Earn please contact the Parish Treasurer at [treasurer@esherparish.org.uk](mailto:treasurer@esherparish.org.uk).

## Next Steps

Please return the entire form to the following address before, or on, Sunday 21 November. Thank you.

The Parish Office, Christ Church, Church Street, Esher, Surrey KT10 8QS

If you have any initial queries please contact the Parish Administrator, Melanie Williams at the Parish Office. If you have any specific queries please consult the Parish Treasurer at [treasurer@esherparish.org.uk](mailto:treasurer@esherparish.org.uk).

## Data Protection

Please be assured all information will be treated in strict confidence.

Parochial Church Council of Esher  
Parish Office, Christ Church,  
Church Street, Esher, Surrey KT10 8QS  
Registered Charity no. 1134847  
Parish of Esher PFP Response Form 09/2021

## Regular Giving

To give regularly please indicate below what you would like to give and how often. Suggested amounts you could give are:

£10 £30 £50 £75 £100 £150 £200

If you wish to make your giving by annual donation, please fill in the amount you wish to give annually below.

£	per week
£	per month
£	per quarter
£	annually

If you already give on a regular basis please fill in your desired new amount as follows.

£	per week
£	per month
£	per quarter
£	annually

## Payment

It is most convenient for us if regular giving is made by standing order. A Standing Order Form is printed opposite for your completion. Please indicate how you wish to pay (tick one box).

- Standing Order
- Weekly envelope
- Cheque
- Give As You Earn
- I will arrange/change my Standing Order.

## Standing Order Form

To the Manager (of your bank)

Bank/Branch

Address

Postcode

Sort Code

Bank A/c No

Please pay to the account of Parochial Church Council of Esher (Esher PCC)  
NatWest Bank, Walton-on-Thames, Surrey  
Sort Code 60-08-04 / Account No: 41151038

Sum of £

Every month / quarter / year

Starting on: / /202

Ending / /202

Or until further notice

Please cancel all previous standing orders in favour of Esher PCC

Bank Payment Ref.

See 'How to Give' on previous page

Full Name

Address

Postcode

Signature

Date

## Donation

I wish to make a one-off donation for the following amount.

£

## Envelope Scheme

For this option please complete the form.

Full Name

Address

Postcode

Signature

Date

## Guidance on Wills & Legacies

Guildford Diocese have produced a booklet which gives guidance on making a will and legacies to the church. To receive a copy please complete the form.

Full Name

Address

Postcode

## Gift Aid Declaration Form

Complete if you wish to Gift Aid your Regular Giving or Donation.

Full Name

Address

Postcode

Please treat as Gift Aid donations all qualifying gifts of money made by me in this and the preceding four financial years and until I notify you otherwise. *(tick all the boxes you wish to apply)*

Today

In the past four years

In the future

I confirm that I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand that the Esher PCC will reclaim 25p of tax on every £1 that I give.

Signature

Date

For Parish Office Use

GA Ref

Bank Ref

Parish Funding Response Form 09/2021

Date Received

Date Processed